

CONTRACT REVIEW SHEET

Person Sending: <u>Wasson</u>	Department Name: <u>Ct. Hse Sq.</u>
Date Sent: <u>10/28/99</u>	

The attached: (CIRCLE ONE)

Contract

Amendment # 16

Grant

Lease

Intergov't Agreement

INCOMING FUNDS? YES NO (CIRCLE ONE)

Approved at Board Session

Contractors Name: <u>Pence/Kelly</u>	Date: <u>11-9-99</u> <u>[Signature]</u> Chairman
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Date From:	Date To:
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Amount of Contract or Amendment: <u>\$ 91,812</u>

If an Amendment, New Contract Total = <u>19,320,389</u>

Certificates of Insurance Attached:	Liability (circle one) Yes No	Workers Comp (circle one) Yes No	If no insurance attached, why not? <u>on file</u>
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Process taken to select contractor:

Verbal quote: ___ Written quote: ___ RFP: ___ Competitive Bid: ___ Renewal: ___

(Attach copy for reference)

Description of Contract Services:

Change order #16 to Add a space Saver filing system to the District Attorney Office

RECEIVED

For Support Services Use		NOV 09 1999
Date Contract Received: <u>10/29/99</u>	Date Scheduled on BOC Agenda: <u>MARION COUNTY SUPPORT SERVICES DEPARTMENT</u>	
Authorization for Health Administration to sign on behalf of BOC: yes <input checked="" type="radio"/> no <input type="radio"/>	Additional Comments: _____ _____ _____	
Staff Review Signatures:		
<u>[Signature]</u> Contracts Coordinator	<u>10/29/99</u> date	<u>[Signature]</u> <u>2 November 1999</u> Legal Counsel date
Risk Manager	date	

Date: _____
Returned to Department/ _____ for _____ signatures.

CHANGE ORDER

PROJECT:	Courthouse Square	CHANGE ORDER NUMBER:	16
(name, address)	555 Court Street NE Salem, Oregon 97301	INITIATION DATE:	October 26, 1999
		ARCHITECT'S PROJECT NO.:	9828
TO:	Pence/Kelly Construction, Inc.	CONTRACT FOR:	General Construction
(contractor)	2747 Pence Loop SE, P.O. Box 4109 Salem, Oregon 97302-8109	CONTRACT DATE:	February 17, 1999

You are directed to make the following changes in this Contract:

1. Provide Space Saver Filing System per PR 41, with electric assist operation to Room 3145 and mechanical assist operation to Room 3228, as per C.O.R. # 105. Add \$ 91,812.00

Approved as to form

Peggy Mitchell 10/29/99
County Contracts Coordinator

Total for Change Order No. 16

\$ 91,812.00

County only cost
Not valid until signed by both the Owner and Architect. Signature of the Contractor indicates agreement herewith, including any adjustment in the Contract Sum or Contract Time.

The original Contract Sum was	\$ 18,459,484.00
Net change by previously authorized Change Orders	\$ 769,093.00
The Contract Sum prior to this Change Order was	\$ 19,228,577.00
The Contract Sum will be (increased) (decreased) by this Change	\$ 91,812.00
The new Contract Sum including this Change Order will be	\$ 19,320,389.00
The Contract Time will be (increased) (decreased) (unchanged) by	0 calendar days
The Date of Substantial Completion as of the date of this Change Order therefore is	November 15 2000

Owner: *Subject to Board Approval*
Marion County
100 High St. NE
Salem, OR 97301

Owner:
Salem Area Mass Transit District
3140 Del Webb Ave. NE
Salem, OR 97303-4165

Marion County Legal Counsel

By: *[Signature]*

By: *[Signature]*

[Signature]

Approved as to form

Date: 10/28/99

Date: 10/28/99

Architect:
Arbuckle Costic Architects, Inc.
363 State Street
Salem, Oregon 97301-3655

Contractor:
Pence/Kelly Construction, Inc.
P.O. Box 4109
Salem, Oregon 97302-8109

Project Manager:
Melvin Mark Development Co.
111 SW Columbia, Suite 1380
Portland, Oregon 97201

By: *[Signature]*

By: *[Signature]*

By: *[Signature]*

Date: 10/27/99

Date: 10/20/99

Date: 10/28/99



PENCE/KELLY CONSTRUCTION, INC.

2747 Pence Loop SE, Salem, OR 97302 (503) 399-7223
Portland (503) 224-8681 Fax (503) 585-7477
CCB # 63435

Change Order Request

TO: Craig Lewis
Melvin Mark Companies
111 Southwest Columbia
Portland, OR 97201

COR No. 00105

DATE: 9/14/99
JOB: 99006
ISSUE: 00188

Project: Courthouse Square
COR Title: PR 41; Space Saver filling System

1. Contract time being extended
(☒) Calendar days.
2. Acceptance of COR prior to our
deadline date of (10/7/99)

For work described below, we offer the following quotation.

Provide Space Saver Filling System per PR 41

Room 3228 to have mechanical operation and Room 3145 to be electric operation per attached Space Saver Proposal.

Total Cost: \$91,812

County org cost

Accepted By:
Pence/Kelly Construction, Inc. - Dave Hays

Date: 10/15/99

Accepted By:
Salem Area Transit - John Wittington

Date: 10/21/99

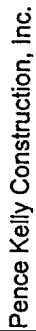
Reviewed By:
Melvin Mark Companies - Craig Lewis

Date: 10/21/99

Accepted By:
Marion County - Billy Wasson

Date: 10/21/99

Subject to Board Approval



Pence Kelly Construction, Inc.

Project: Courthouse Square
Location: Salem, Oregon

Bond	\$	478
Direct Cost	\$	80,224
MU Subcontractor performed work @ 15%	\$	11,400
MU Pence/Kelly performed work @ 5%	\$	187
Total Cost	\$	91,812

Sep. 29 '99 11:45

SPACESAVER SPECIALISTS

FAX 503-620-9273

P. 2



Spacesaver Specialists, Inc.
Storage Planning • Storage Equipment

September 29, 1999

Mr. Dave Hays
Pence/Kelly Construction Company
2747 Pence Loop SE
Salem, OR 97302

Mr. Hays:

In reply to your 9/22/99 Letter of Transmittal regarding the Spacesaver high-density storage systems proposed for your Marion County Courthouse Square project, we offer the following revised quotations for:

Support Enforcement, Rm. 3228

Partial system, per your drawings:

Mechanically-assisted	\$18,240.00
Electrically-driven with battery backup, safety sweep each aisle	\$20,960.00

Note: Further price reductions can be achieved by removing top shelves, by changing trim laminates from high-pressure to low-pressure laminates or, by changing the system from double-end entry to single-end operation.

File Room, Rm. 3145


Partial system, per your drawings:

Mechanically-assisted	\$44,285.00
Electrically-driven with battery backup, safety sweep each aisle	\$53,094.00

The preceding information assumes in-floor tracks and customer installed carpeting as originally quoted. Prices include stated equipment (per your revised drawing of 9/22/99), inbound freight, local storage and handling (up to 30 days), installation at prevailing wage rates and full factory warranty.

Please call if you have questions, or if we can be of assistance in any other way.

Sincerely,


Guy Foster

9-21-1999 5:10PM

FROM C/J REBAR. 15033530249

C & J Rebar, Inc.

Reinforcing Iron Installation

• Portland
20572 South Upper Highland Road
Beavercreek, Oregon 97004
Phone (503) 632-3740
Fax (503) 632-3768
WATS 1-800-888-2330

DATE: 9/21/99


PROJECT MODIFICATION

JOB: Courthouse Square
CONTRACTOR: Pence/Kelly Construction, Inc.
ATTN: Dave Hays
FAX: (503) 364-5382

EXPLANATION OF CHANGE: *RFI #302*
Add reinforcing for File Cabinet Depressed Slab per Engineers Instructions

ADDED REBAR: 4810#
ADDED DETAILING: 2hrs

FABRICATOR C/O#: 53	AMOUNT: \$1,138.20
C&J REBAR LABOR: 20.5hrs @ \$53.40/hr	AMOUNT: \$1,095.46
MARK-UP:	AMOUNT: \$223.37
	TOTAL: \$2,457.03


Signature

Aug-31-99 09:50A

P.01



Ceco Concrete Construction, L.L.C.

16000 - 72nd AVENUE SOUTH, SUITE 202, KENT, WA 98032 PHONE (253) 852-2400 FAX (253) 852-2992

FACSIMILE TRANSMITTAL

ATTENTION: Dave Hayes

COMPANY: Pence Kelly

FROM: Ben Bchnke

DATE: 8-31-99

SUBJECT: Courthouse Square (PCC 14, 15, & 16)

TOTAL NUMBER OF PAGES: (INCLUDING COVER) 4

PCC 14 - Credit for not forming eyebrow between H & J on level 2,3,4, & 5.

PCC 15 - Approx. 128 lf of added soffit transition bulkhead

PCC 16 - Widening beam width around clock towers from 15" to 19"

Item	MH	Rate	Amount	Material	P&O	Total
PCC 14	-8	35.5	-284	0	10%	-312
PCC 15	32	35.5	1136	0	10%	1250
PCC 16	0	0	0	0	0%	0

SEP 13 '99 03:24PM THOMAS KAY TEXTILES

P.1/1

☒ Proposal
☐ Order Confirmation

Thomas Kay Textiles, Inc.

Date: <u>9/13/99</u>	P.O. # <u>8161</u>	2744 Pence Loop SE • Salem, Oregon 97302
Customer Name: <u>PENCE/KELLY CONSTRUCTION</u>		Phone: (503) 581-8378 • Fax: (503) 363-3270
Billing Address: _____		Ship/Install: <u>COURTHOUSE SQUARE</u>
City: _____ State: _____ Zip: _____		City: _____ State: _____ Zip: _____
Phone: (____) _____ ATTN: JOHN GREMMELS		Phone: (____) _____
(FAX) <u>364-5382</u>		(____) _____ CCB#77923

Dear Sir:

The undersigned agrees to furnish the following:

CHANGE ORDER #1

ADDED LABOR AT FILE SAVER TRACKS.
 ROOMS 3145 AND 3228.

TOTAL ADD: \$ 334.00

* All orders subject to sales tax if applicable

Reference material estimations provided as a service to our customers; any alteration or deviation from the above specifications involving extra cost or material or labor will only be executed upon written order for same, and will become an extra over the sum mentioned in this contract. All agreements must be in writing.

Respectfully submitted,

ACCEPTANCE AND SECURITY AGREEMENT

CHERYL BOHANNON

MS: _____
 18% Interest per annum will be applied on all Invoices past 30 days.

THOMAS KAY TEXTILES

Purchaser (debtor) hereby grants to Thomas Kay Textiles, Inc. a security interest in the above described property to secure payment of the obligation herein set forth. Purchaser (debtor) agrees to pay said obligations as agreed and if any portion thereof, principal or interest, is not paid when due and such default continues for more than ten days, purchaser (debtor) agrees to pay, in addition to the foregoing, the reasonable collection costs of the secured party plus reasonable attorney's fees.

Purchaser (debtor) _____ Date _____



ALBANY REGIONAL OFFICE

October 13, 1999

John Gremmels, Project Engineer
Pence / Kelly Construction, Inc.
P.O. Box 4109
Salem, OR 97302-8109

RE: Courthouse Square PR # 41 Option B (Revised)
EC Change Request # ECCR-027 REV

Dear John:

We are pleased to provide our quotation for the above referenced additional work. Our price is limited to electrical work specifically called for in the Architect's/Engineer's instructions, and is based upon Proposal Request # 41 (Revised).

Our price for this additional work is.....\$ 864.00
Additional Contract time required0 Days

The scope of the additional work to be performed consists of connecting power to (3) High Density File Racks with dedicated 20 amp circuits.

Conditions of this proposal are as follows:

- Pricing is based on normal working hours;
- This proposal is valid for 30 calendar days following the date of this letter.

Note : We are excluding the battery backup system as described in Option B.

We trust this meets with your approval and await your response. If you have any questions or require any additional information please contact me.

Sincerely,

A handwritten signature in black ink, appearing to read 'Craig Davis'.

Craig Davis
Project Manager

ECCR # 12345-01



CHANGE ORDER ANALYSIS

Summary Sheet

Space Saver File System PR-41

DATE:

10/13/99

CO # 27 REV

EC Proposal # : ECCR-027 REV

Owner's Ref. #: PR-41

A. TOTAL PRICE THIS CHANGE ORDER

as shown in item 15;

\$ 864.00

B. Scope to be performed:

1. See attached documents

C. Cost Summary:

1. Total Material Cost (see back-up)		\$	85.00
2. Total Burdened Labor Cost (see back-up)			700.14
3. Subcontractors Cost (see back-up)			0.00
4. Equipment Cost (see back-up)			0.00
5. Other Miscellaneous Costs (see back-up)			0.00
6. Small Tool allow	<u>0</u>	% of item 2	
7. Record Drawings and Submittals			
8. Warranty Work	<u>0.00</u>	% of direct expenses	
9. Overhead	<u>10</u>	%	78.51
10. PROFIT at	<u>0</u>	%	
11. B&O Tax		% WA only	
12. Sales Tax	<u>0.00</u>	%	
13. Bond	<u>0.00</u>	%	0.00
TOTAL PRICE THIS CHANGE ORDER		\$	863.65

This change order requires a schedule adjustment of 0 days. Pricing subject to revision after 30 days.

The costs represented include only those clearly identified at this time. No impact or delay costs are included. Should it be determined at a later date that the project is impacted by multiple scope changes, or causes beyond our control, those costs may be submitted at that time. Work will commence upon written acceptance by an authorized agent.

E C Company

Craig Davis PM

Authorized Agent

CHANGE ORDER ANALYSIS

Date: 10/13/1999

LABOR COST SUMMARYCO# 27 REV
(X)Field ()ShopEC Proposal # : ECCR-027 REVOwner's Ref. #: PR-41

	<u>Total Hours</u>		<u>Rate</u>		<u>Cost</u>
DIRECT LABOR WAGE					
Electrician (see back-up)	15.00	\$	42.12	\$	631.80
Field Foreman	1.50		45.56		68.34
General Foreman			49.00		0.00
Subtotal Direct Labor Cost				\$	700.14
PAYROLL TAXES					
Electrician (see back-up)	15.00	\$	0.00	\$	0.00
Field Foreman	1.50		0.00		0.00
General Foreman			0.00		
Subtotal Payroll Taxes/Benefits					
BENEFITS					
Electrician (see back-up)	15.00	\$	0.00	\$	0.00
Field Foreman	1.50		0.00		0.00
General Foreman			0.00		
Subtotal Payroll Taxes/Benefits					
Project Manager					
Subtotal Labor Cost				\$	700.14
Subsistence, Per Diem, and Parking					
LABOR TOTAL	16.50			\$	700.14

CHANGE ORDER ANALYSIS

MATERIAL COST SUMMARY

CO # 27 REV

EC Proposal # : ECCR-027 REV

Owner's Ref. #: PR-41

Material	# of Units	Unit Cost Each	Cost
1. <u>Material (see back-up)</u>	<u>1.00</u>	<u>85.00</u>	\$ <u>85.00</u>
2. _____	_____	_____	
3. _____	_____	_____	
4. _____	_____	_____	
5. _____	_____	_____	
6. _____	_____	_____	
7. _____	_____	_____	
8. _____	_____	_____	
9. _____	_____	_____	
10. _____	_____	_____	
11. _____	_____	_____	
12. _____	_____	_____	
13. <u>Freight</u>	_____	_____	
14. <u>Waste and Spoilage</u>	_____	_____	
Subtotal Material Cost			\$ <u>85.00</u>
Sales and other Taxes			
Shipping, Storage, Distribution @	%		
Restocking			
TOTAL COST OF MATERIALS			\$ <u><u>85.00</u></u>